

**UNIVERSITY OF MADRAS**  
**M.A. DEGREE PROGRAMME IN ENGLISH**  
 SYLLABUS WITH EFFECT FROM 2023-2024

**ORE XIII – PROJECT WITH VIVA-VOCE**

Course Code	Course Name	Category	L	T	P	O	Credits	Inst. Hours	Marks		
									CIA	External	Total
502C4C	<b>Project with Viva-Voce</b>	Core	Y	Y	-	-	7	10	25	75	100
<b>Learning Objectives</b>											
LO1	To give an overview of the research methodology and explain the technique of defining a research problem .										
LO2	To explain the functions of the literature review in research.										
LO3	To explain carrying out a literature search, its review, developing theoretical and conceptual frameworks and writing a review										
LO4	To explain various research designs and their characteristics										
LO5	To explain the details of sampling designs and also different methods of data collections										
<b>Details</b>											
<b>UNIT I</b>											
<b>Formatting The Research Project</b>											
<ul style="list-style-type: none"> <li>➤ Margins</li> <li>➤ Text Formatting</li> <li>➤ Title</li> <li>➤ Running Head and Page Number</li> <li>➤ Internal Headings and Subheadings</li> <li>➤ Placement of the List of Works Cited</li> <li>➤ Proofreading and Spell Checkers</li> <li>➤ Binding a Printed Paper</li> <li>➤ Electronic Submission</li> </ul>											
<b>Mechanics of Prose</b>											
<ul style="list-style-type: none"> <li>➤ Spelling</li> <li>➤ Dictionaries</li> <li>➤ Plurals</li> <li>➤ Punctuation</li> <li>➤ Commas</li> <li>➤ Hyphen</li> <li>➤ Semicolons and Colons</li> <li>➤ Dashes and Parentheses</li> <li>➤ Quotation marks, Italics, Capitalization of English Terms</li> <li>➤ Titles, Use of Numerals or words, Dates and Times</li> </ul>											
<b>UNIT II</b>											
<b>Principles of Inclusive Language and Documenting Sources: An Overview</b>											
<ul style="list-style-type: none"> <li>➤ Why Plagiarism Is a Serious Matter</li> <li>➤ Avoiding Plagiarism</li> <li>➤ Careful Research</li> <li>➤ Giving Credit</li> <li>➤ Paraphrasing</li> <li>➤ When to paraphrase</li> <li>➤ How to paraphrase</li> <li>➤ How to paraphrase and give credit</li> </ul>											

**UNIVERSITY OF MADRAS**  
**M.A. DEGREE PROGRAMME IN ENGLISH**  
**SYLLABUS WITH EFFECT FROM 2023-2024**

- Quoting
- When to quote
- How to quote and give credit
- When Documentation Is Not Needed

**UNIT III**

**Creating and Formatting Entries: An Overview**

- The MLA Core Elements
- Author
- Title
- Title of Container
- Contributor, Key contributors, Other types of contributors
- Version, Number, Publisher, Co - publisher, Books
- Websites, Audio and visual media
- Terms omitted from publishers' names
- Common abbreviations in publishers' names
- City of publication
- Publication Date in Books, E-books, News articles, Journal articles
- Publication Date: Year, Season, Time Date range
- Location: What It Is
- Page numbers
- Online works, Location, DOIs, Permalinks, URLs, Truncating, Breaking
- Ordering the List of Works Cited
- Alphabetizing by Title
- Cross-References, Annotated Bibliographies

**UNIT IV**

**Citing Sources in the Text**

- In-Text Citations, Overview
- What to Include and How to Style It

**Citing a work listed by author, Coauthors, Corporate authors**

- Two authors with the same surname
- Two or more works by the same author or authors
- Using abbreviations for titles of works

**Quotations**

- Verse works, Prose works
- Punctuation in the parenthetical citation

**Quoting and Paraphrasing Sources**

- Short quotations
- Long quotations (block quotations)
- Poetry, Dialogue, Drama, Prose
- Placement of Parenthetical Citations

**Punctuation with Quotations**

- Introducing quotations
- Quotations within quotations, Marking the end of a quotation
- Periods and commas, Other punctuation marks

**Using an Ellipsis to Mark Material Omitted from Quotations**

- Omission within a sentence
- Omission in a quotation of one or more sentences
- Other Permissible Alterations of Quotations

**UNIT V PROJECT WORK**

Internal Assessment: Writing a Research Article (**Not to be included for Semester End Exam**)

**UNIVERSITY OF MADRAS**  
**M.A. DEGREE PROGRAMME IN ENGLISH**  
 SYLLABUS WITH EFFECT FROM 2023-2024

<b>Course Outcomes</b>		
<b>Course Outcomes</b>	On completion of this course, students will;	
<b>CO1</b>	Comprehend the structure of a Research Thesis through its formatting process	PO2
<b>CO2</b>	Acquire the Mechanics of Academic writing	PO3, PO6
<b>CO3</b>	Learn the ethics in Research writing	PO1,PO2, PO5
<b>CO4</b>	Familiarize themselves with the documentation methodology	PO6
<b>CO5</b>	Get acquainted with the importance of citation and its relevant technicalities	PO8, PO9
<b>Text Books (Latest Editions)</b>		
1. MLA Handbook, 9 <sup>th</sup> Edition		
<b>References Books</b>		
1. RESEARCH METHODS FOR ENGLISH STUDIES Ed. By Gabriele Griffin Second Edition Edinburgh University Press 2013.		
2. Research Methodology in English by Sunita Chitrangad Omega Publishers 2017.		
3. Academic Writing : Process and Product by Andrew P. Johnson Pub. By Rowman and Littlefield 2016.		
<b>Web sources</b>		
1. <a href="https://instr.iastate.libguides.com/c.php?g=176765&amp;p=1171775">https://instr.iastate.libguides.com/c.php?g=176765&amp;p=1171775</a> (English Literature Research Guide)		
2. <a href="https://libraryguides.oswego.edu/english/websites">https://libraryguides.oswego.edu/english/websites</a>		
3. <a href="https://www.rosemont.edu/library/online-resources/research-websites.php">https://www.rosemont.edu/library/online-resources/research-websites.php</a>		
4. <a href="https://shodhganga.inflibnet.ac.in/">https://shodhganga.inflibnet.ac.in/</a>		

**Mapping with Programme Outcomes:**

	<b>PO 1</b>	<b>PO 2</b>	<b>PO 3</b>	<b>PO 4</b>	<b>PO 5</b>	<b>PO 6</b>	<b>PO 7</b>	<b>PO 8</b>	<b>PO 9</b>	<b>PO10</b>
<b>CO 1</b>	S	S	S	S	S	S	S	M	S	M
<b>CO 2</b>	M	S	S	S	M	S	S	M	M	M
<b>CO 3</b>	S	S	S	M	S	S	S	M	S	M
<b>CO 4</b>	S	S	S	S	S	S	S	M	M	M
<b>CO 5</b>	S	M	S	S	S	S	S	M	M	S

**UNIVERSITY OF MADRAS**  
**M.A. DEGREE PROGRAMME IN ENGLISH**  
**SYLLABUS WITH EFFECT FROM 2023-2024**

**Mapping with Programme Specific Outcomes:**

<b>CO /PO</b>	<b>PS O1</b>	<b>PS O2</b>	<b>PS O3</b>	<b>PS O4</b>	<b>PS O5</b>
<b>CO1</b>	3	3	3	3	3
<b>CO2</b>	3	3	3	3	3
<b>CO3</b>	3	3	3	3	3
<b>CO4</b>	3	3	3	3	3
<b>CO5</b>	3	3	3	3	3
<b>Weightage</b>	15	15	15	15	15
<b>Weighted percentage of Course Contribution to Pos</b>	3.0	3.0	3.0	3.0	3.0